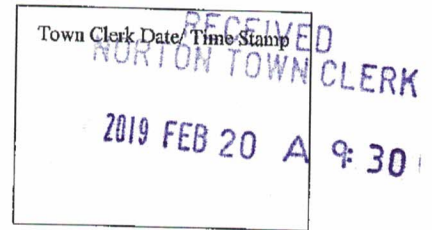




MINUTES

TOWN OF NORTON



Board / Committee: Parks and Recreation

Meeting Date: 01-29-2019

Time: 7:15pm

Meeting Location: Parks and Rec Room, 3rd floor

Members & Staff Present:

Rob Kerr, Sonia Tsilis, Audrey Moschella, Carol Zwicker, Heather Creegan, Sharon Rice, Tiffani Green, Mark Sweeney

Members Not Present:

Nicole Pryharski

The meeting was called to order at 7:02pm and adjourned at 9:30pm.

Minutes from the _____ meeting were reviewed and approved as written.

Meeting Motions / Actions and Summary of Discussions:

- **Motion:** Sonia Tsilis nominated for Chair by Rob, seconded by Audrey. **Motion carried.**
- **Motion:** Heather Creegan nominated for co-Chair. Sonia nominated, Tiffani seconded, Audrey thirded. **Motion carried.**
- **Motion:** Tiffani Green nominated for back-up to Chair. Sonia nominated, Ron seconded. **Motion carried.**
- **Motion:** Keep the prices for the Spring Fling the same - \$25/couple, \$30/3ppl+. Rob nominated, Heather seconded. **Motion carried.**

Discussion:

- Introduced Sharon Rice, P&R Coordinator.
- Signed off on bills- Comcast, Water and Sewer, National Grid. P&R has a new electrical company (Constellation) and the bills have been 4x average. Sharon will go check ELP for a broken meter/other problem before we pay the new bills.
- Opted to not vote a Treasurer as the need has passed with the hiring of Sharon.
- **Spring Fling**
 - DJ has been hired (\$250), photographer has been hired (\$500), a custodian has been hired (\$50/hr), and the dance fees will remain the same as 2018's.
 - Rob to solicit a quote from Homeplate about possibly ordering pizza from them. Quantity to remain the same as last year's, whether we order from Emma's or from somewhere else.
 - There will not be an offering of snacks beyond cookies and ice cream.

- Sharon to contact superintendent for the number of students/grades so fliers can be made and collated accordingly.
- Tiffani will solicit a donation of water from Horizon and the cookie donation from Roche Bros, as well as the ice cream from NE Ice Cream.
- Audrey will contact NHS for volunteers to help with set up, food, and event breakdown.
- Rob to contact Ray for men to keep an eye on the back doors.
- **Founder's Day**
 - One fundraising night (Mar 5) has been set at Homeplate. Tickets to be distributed and night to be publicized in Feb. Alberto's and the Chateau are pending. New places – Chipotle Mansfield, Uno's Foxboro, Bertucci's Mansfield – are to be contacted for add'l nights. Heather to follow up on all fundraising nights.
 - Discussion about requesting the Food Truck vendors be open after the fireworks.
 - Discussed another 50/50 night at the NE Rodeo, as well as trying to get the bull ride again.
 - Sharon to solicit three quotes from three different fireworks vendors.
 - Heather to have drafts of fundraising/sponsorship letters for next meeting.
 - Sonia to confirm with Bob Kimball that electrical supply can be better.
- **Egg Hunt:** Decision to proceed with the Egg Hunt, *if* enough volunteers from the town can be gathered to make it possible. The Norton Mom's Club declined to host the event with P&R as a co-host.
- **Pool:** Sharon to resolve power issue with Constellation, and to follow up on lapsed sponsorships that ring the pool. Certificate from Board of Health to be obtained.
- **To vote on at next meeting:**
 - **Raising pool membership prices**
 - **Donating two pool memberships to the LGN Winter Carnival auction**
 - **Raising FDay vendor prices**

Next meeting set as Tues, Feb 12 at 7pm on the third floor of Town Hall.

List of Documents and Other Exhibits used at Meeting:

- Reviewed drafts of the FDay sponsorship/vendor forms.

Minutes respectfully submitted by: Heather Creegan

Minutes approved by the Board or Committee on: _____

Chairman/Vice-Chairman Signature: _____